

ELMS/BUILDING & GROUNDS COMMITTEE

MARCH 10, 2026

The Elms/Building and Grounds Committee met on Tuesday, March 10, 2026 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd floor, Law Library. Committee Members in attendance included, Chair Larry Aurelio, Vice Chair Vicky Kipling, Dave Cortelyou, Mike Cox, Allen Henderson, Roger Ward, Clayton Murphy, and Dana Walker. Others in attendance included Chad Wilson, Elms Administrator Jeff Howd, and Deputy Clerk Kyah Beck.

Vice Chair Vicky Kipling called the meeting to order at 7:00 p.m.

Review and Approval of February 10, 2026 Minutes

Member Walker moved with a second by Member Henderson to approve the minutes with corrections. Motion carried on a voice vote.

Farm Report

None.

Administrator's Report

Census is at 65, with 16 being private-pay. Medicare currently owes \$239,382.85. There were 11 admissions, and 7 discharges. Jeff Howd informed the committee that there are three full time nurse positions open. Financially, the Elms showed a profit for the month. Vicky Kipling asked questions about the pharmacy that they are under contract with. She asked why the Elms is not under contract with a county ran pharmacy. He explained that a contract was signed by the time MDH reached out to him.

Financial Report

Member Kipling moved with a second by Member Cortelyou to approve the February, 2026 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Cox moved with a second by Member Murphy to approve the Elm's claims as submitted. Motion carried with a roll call vote of 8 yeas, 0 nays, 0 vacant and 0 absent.

Macomb Public Building Commission

None.

McDonough County Maintenance Directors Report

Chad Wilson gave the report. An official heater policy has been written and will be discussed at the upcoming board meeting. The policy will only allow heaters with a maximum of 150 watts and must be approved by Chad before use. He informed the committee that the boilers have been shut down, hopefully for the remainder of the season.

As discussed at last month's meeting, the Zahren Building has received a few complaints regarding a set of stairs. Chad has since placed OSHA guidelines on the stairs and will also be installing cameras to ensure the stairs are being used properly. New stair treads are also being considered.

Chad and the committee also spoke about potentially adding more handicapped parking spaces on the south side of the courthouse. More discussion will be held about this.

Building and Grounds Claims

Member Walker moved with a second by Member Cortelyou to approve the February, 2026 Building and Grounds Claims. Motion carried on a voice vote.

Other Items as Needed

Dana Walker asked about a dedication plaque that was mentioned several months ago. He believes now would be a good time to receive that due to the recent renovation to the courthouse.

Executive Session

None.

Public Comment

None.

County Board Chair Comments

None.

Adjourn

Member Cortelyou moved with a second by Member Cox to adjourn the meeting at 7:39 p.m. Motion carried on a voice vote.